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MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE

January 24, 1920

Pursuant to call, the Executive Committee met at No. 2 Jackson Place, Washington, D. C., at 3:30 o'clock p.m., January 24, 1920.

Present:

Mr. OSCAR S. STRAUS, *Chairman.*

Mr. CHANDLER P. ANDERSON	Mr. DAVID JAYNE HILL
Mr. CHARLES HENRY BUTLER	Mr. ELIHU ROOT
Mr. CHARLES NOBLE GREGORY	Mr. JAMES BROWN SCOTT

Letters of regret were received from Mr. George Gray and Mr. George G. Wilson, and a message of regret was received by telephone from Mr. Robert Lansing.

Mr. GEORGE A. FINCH, Secretary of the Board of Editors and Business Manager of the JOURNAL, was also in attendance.

Mr. FINCH reported that the cumulative index of the Journal, Proceedings and Supplements from the beginning up to the end of the year 1919, covering thirteen years of the Society's publications, was ready to be prepared for the printer and he requested directions as to the form of the index and the method of disposal of the printed volume. After consideration, the Committee adopted the following resolutions:

> *Resolved,* that the cumulative index of the Society's publications be printed in a single volume, to contain a general index of authors and subjects, including cases reported, an index of documents and a list of cases cited.
>
> *Resolved further,* that the index be sold for three dollars bound in paper and four dollars bound in cloth, the number to be issued to be decided by the Editor-in-Chief and Business Manager, and that the type be plated for future editions.

Dr. SCOTT, the Editor-in-Chief, read the following report on the publication of the JOURNAL, containing recommendations for the renewal of the contract and the financial arrangements to be made thereunder:

PUBLICATION OF THE JOURNAL

The contract concluded on January 15, 1917, with the Oxford University Press, American Branch, of New York, for the publication of the AMERICAN JOURNAL OF INTERNATIONAL LAW expired, under Article 13 thereof, on January 1, 1920.

Negotiations with the publishers regarding the renewal of the contract developed that, as the result of the printers' strike last fall, printing costs have increased fifty per cent. The Oxford Press is therefore unable to renew the contract on the old terms, namely, three-fifths of the receipts from membership dues and subscription fees. They have submitted a proposal to continue the publication for four-fifths of the membership dues and subscription fees upon the following conditions:

1. That the maximum number of pages per year be reduced from 1,200 to 1,000.
2. That the JOURNAL and the SUPPLEMENT be bound together under one cover, the SUPPLEMENT, however, to retain its separate pagination for binding in a separate volume at the end of the year.
3. That they be allowed to use the cover pages for advertising their own publications. They are willing to restrict the books advertised to those of a legal nature and, if the Society insists, to those relating to international law.

A proposal was invited from Messrs. Baker, Voorhis and Company, the former publishers of the JOURNAL, and they make identically the same proposal to the Society.

An estimate for printing the JOURNAL has been obtained from Byron S. Adams, of Washington, D. C., on the theory that the Society will act as its own publisher, but the terms submitted are just about the same as those submitted by the Oxford Press.

It is therefore believed that the acceptance of the proposal of the present publishers is the best the Society can do under the present abnormal conditions, and it is recommended that the contract be renewed with them on the terms suggested.

Concerning advertising, it is recommended that the publishers be allowed to use the cover pages for advertising their own publications relating to political science, which will include international law, diplomacy, diplomatic history and government, and that a proviso be added that the advertising pages are to be submitted to the Editor-in-Chief and approved by him for each number.

In view of the unfavorable conditions under which the contract is now renewed, it is recommended that the renewal be for only three years to enable the Society to get the advantage of any decrease in the costs that may occur.

Financial Considerations

According to the records of the Recording Secretary, the Society has now a total of 1,561 members and subscribers. The payment to the publishers of four-fifths of the receipts involves an expenditure, upon the present basis, of $6,244.00.

According to the Statement of Account, submitted by the Treasurer, the balance of estimated receipts over expenditures for the ensuing year will be $4,393.50, or a deficit of $1,851.50. This deficit could be met by raising the price of the dues and subscriptions, but it is not believed that such a course is desirable, as it may result in the loss of a considerable portion of the Society's membership. As an alternative, it is suggested that a separate charge be made for the annual proceedings, leaving the members and subscribers the option of subscribing to them. The price of the proceedings should be fixed so that the proceeds from sales which would be received in advance with the payment of the annual dues will equal the cost of publication, thus eliminating the proceedings as an expense of the Society and eliminating the item of $1,500 in the estimate of fixed charges. It is believed that the Society can sell at least one thousand copies of the proceedings at a charge of $1.50 per copy.

Another possible source of income lies in the membership dues and subscription fees for the Spanish edition of the JOURNAL. According to present arrangements, the Spanish edition is issued at the expense of the Carnegie Endowment, which arrangement it will of course be necessary to continue. The edition is issued over the imprint of the Society and subscribers and members are enrolled upon the rolls of the Society, but the proceeds from their memberships and subscriptions are turned over to the Carnegie Endowment to be applied to the cost of publication. There are at present 260 paid members and subscribers of the Spanish edition, from which approximately $1,300 is annually received. There are also a large number of free subscriptions sent out by the Endowment.

It is believed that it would be proper to request the Endowment to allow the Society to retain the proceeds from the Spanish members and subscribers. This additional income would help out with the present increased cost of publication and enable the Society to employ a clerk on full time to write the correspondence, proofread the JOURNAL, and keep up a continuous effort to increase the membership by sending out circulars.

The Society now pays out for clerical assistance $300.00, for proofreading $200, and for the preparation of the Chronicle and Periodical Literature $100, making a total of $600.00. The addition of $600 to these several items would provide a salary for a woman clerk to devote her whole time to the clerical work of the Society and JOURNAL.

It would also provide funds to make a small increase in the salary of the Secretary of the Board of Editors and Business Manager, who has been employed for ten years at the same salary.

The foregoing recommendations are summarized in the following budget:

Receipts

1,561 members and subscribers at $5.00 per year	$7,805.00	
Foreign postage (180 members and subscribers at $1.00 each)	180.00	
Interest on five Central Pacific $500 bonds at 4 per cent	100.00	
Interest on $5,000 United States Liberty Loan Bonds at 4¼ per cent	212.50	
Receipts from Spanish members and subscribers on deposit at Union Trust Company, December 31, 1919	1,469.93	
Receipts from sales of proceedings	1,500.00	
Total		$11,267.43

Expenses

Salary of the Secretary of the Board of Editors and Business Manager	$1,500.00	
Salary of the Assistant Treasurer	300.00	
Clerk	1,200.00	
Miscellaneous postage, stationery, etc.	200.00	
Reporting annual meeting	75.00	
Printing and distributing proceedings	1,500.00	
Taxes	30.00	
Publication of the Journal (according to new proposal)	6,244.00	
Total		$11,049.00
Excess of receipts over expenditures		$218.43

(Signed) JAMES BROWN SCOTT.

After careful consideration the Committee adopted the following resolutions:

Resolved, That the Treasurer and the Editor-in-Chief be authorized to sign a contract with the Oxford University Press, American Branch, for the publication of the JOURNAL for a period not to exceed three years upon the terms of the present contract as modified by the proposals contained in letters from the Oxford University Press, American Branch, dated January 12 and 21, 1920; *provided,* that an effort be made to limit the payment to the publishers of four-fifths of the proceeds to the present total number of members and subscribers, and that the division of proceeds from members and subscribers in addition to the present total number be made according to the previous ratio, namely, three-fifths to the publishers and two-fifths to the Society; *provided further,* that the advertising of the publications of the Press upon the covers of the JOURNAL be limited to publications dealing with political science, the proof of said advertising to be submitted to and approved by the Editor-in-Chief for each number of the JOURNAL.

Resolved, That, owing to the greatly increased cost of publication, the free distribution of the proceedings be hereafter discontinued and that a charge of one dollar and fifty cents per copy be made, the said charge to be entered separately on the dues notices at the beginning of each year.

Resolved, That the Carnegie Endowment for International Peace be asked to allow the Society to retain the proceeds of membership dues and subscription fees received by it from Spanish members and subscribers, the said proceeds to be applied toward the cost of publication and administration.

Resolved, That the Editor-in-Chief and Recording Secretary be authorized to employ a clerk to devote her whole time to the clerical work of the Society and JOURNAL, including proofreading, at a salary not to exceed twelve hundred dollars per annum.

Resolved, That the expenditures for clerical assistance, proofreading, and preparation of the Chronicle and Periodical Literature, amounting to six hundred dollars, heretofore authorized, be, and the same are, hereby revoked.

Resolved, That the salary of the Secretary of the Board of Editors and Business Manager of the JOURNAL and the Assistant to the Secretaries of the Society, be, and it is hereby, increased to fifteen hundred dollars per annum, effective January 1, 1920.

The BUSINESS MANAGER recommended an advertising campaign for new members by sending out invitations and circulars to selected lists, such as members of the American Bar Association, Members of Congress and members of the judiciary, and submitted an estimate of $361.25 to provide for printing and sending out the literature. After consideration the Committee adopted the following resolution:

> *Resolved,* That an expenditure of not to exceed four hundred dollars be, and the same is hereby, authorized for printing advertising literature and postage on the same to be sent to prospective members of the Society.

The BUSINESS MANAGER, pursuant to the direction given at the last meeting of the Committee to report upon a scheme for supplying bound copies of the JOURNAL, stated that he had taken this matter up with the publishers and they recommended that standard binding covers be manufactured in bulk and supplied at a cost of about seventy cents per volume to those who desired their JOURNALS bound, the publications to be glued into the covers by local binders. This suggestion did not meet with the approval of the Committee and no action was taken upon it.

The Committee then considered the question of renewing the annual meetings of the Society. Dr. Scott reported that the Institute of International Law had decided to hold its first meeting after the war in Washington under the presidency of Mr. Root in October, 1920. It was the view of the Committee that the Society should not hold an annual meeting until after the Treaty of Peace with Germany had been disposed of, and it appeared doubtful to some of the members whether this event would take place by the time of the regular meeting date for the Society in April and, after careful consideration, the following resolutions were adopted:

> *Resolved,* That, in view of the probability that the Institute of International Law will meet in Washington in October, 1920, the annual meeting of the Society be fixed for that time.
>
> *Resolved further,* That it is the desire of the Society to act as the host of the Institute and that the executive officers of the Society be empowered to cooperate with the Institute for the purpose of acting as hosts.

A request dated October 25, 1919, from Mr. Herbert Putnam, Librarian of Congress, acting in the name of the Committee for the Res-

toration of the Library of Louvain, for a set of the Society's publications for that university, was submitted, and, upon consideration, the following resolution was adopted:

> *Resolved,* That a bound set of the publications of the Society be sent to the Library of the University of Louvain, accompanied by a letter of gift signed by the President of the Society.

The following miscellaneous communications were presented and, after consideration, the Committee decided that it would not be expedient to comply with the requests contained therein:

Request of the *Vereeniging voor Volkercnbond en Vrede* (Union in support of the League of Nations and the Peace Treaty) for an exchange of publications.

Request for assistance from the "Fund for the Relief of Men of Letters and Scientists in Russia."

Request of the *Ligue pour la Défense de l'Humanité* for support for a daily newspaper to be established at the seat of the League of Nations and devoted to its interests.

Request of the War Department for aid in finding positions for lawyers discharged from the Army.

Invitation from the Sulgrave Institution that the Society become a member of the Committee which is planning the celebration of the tercentenary of the landing of the Pilgrim Fathers and other associated events in the years 1919, 1920 and 1921.

Request from the Library of Congress for the Society's publications for its file of information for members of Congress and Committees thereof.

Invitation to the Society to join the International Academic Union and the American Council of Learned Societies.

The Committee then considered the question of admission of women to membership in the Society which is now governed by the minute of the Executive Council of January 29, 1906, reading "Any man of good moral character interested in the objects of the Society may be admitted to membership in the Society." After discussion the Committee adopted the following motion:

> *Moved,* That the Executive Council be requested to reconsider the regulation of January 29, 1906, which it has established under Article 3 of the Constitution in regard to membership.

The EDITOR-IN-CHIEF then expressed his appreciation of the manner in which the JOURNAL had been conducted in his absence during the past year, and the Committee, upon motion of Mr. Root, adopted the following resolution:

> *Resolved,* That the thanks of the Executive Committee be, and they are hereby, extended to Messrs. Anderson, Gregory and Finch for their valuable services in the editing of the JOURNAL in the past year during the absence of the Editor-in-Chief.

Whereupon, the Committee at 6:20 o'clock p.m. adjourned.

JAMES BROWN SCOTT,
Recording Secretary.